

Webinar: 26 June 2024



## Smart Choice Lists and Standardisation

### Questions & Answers

**Q:** How does that look in the history tab? (asked when demonstrating editing a standard field response via the standard fields tab at application level).

**A:** The Standard Fields History tab will show the original response and the updated response. It will also show the time and date the change was made, as well as the user who made the change.

**Q:** Did you say that all Standard Fields can be seen in all Programs?

**A:** Standard fields are an account level function so they are available in all programs within the account.

**Q:** Once you create the list How do you select column/flowing?

**A:** When a choice question is added to a form, the layout options will be an option in the control panel (with that question selected)

**Q:** Can you create a standard field table that shows Creditor, \$ spent and date BUT only available for particular rounds?

**A:** Your account would need to have access to 'Standard Sections to be able to use standard fields in a grid section. Standard sections operate in a similar way to standard fields, in that they are account wide functions and can be used in any form in the entire account. If you only wanted them available for a specific round, make sure you only use the field/section in forms added to applications submitted within that round.

**Q:** Is there a way to use grids without standard sections?

**A:** Yes, but they can not contain standard field questions by default.

**Q:** Can an existing simple choice list be changed to smart choice list? Or do we have to create new smart choice list and link that to the existing standard field?

**A:** Once a standard field that uses a choice list is live, the choice list applied to that standard field can not be changed. While we can edit the choice list used, we can't change it to a smart choice list. A new standard field would need to be created.

## Feedback Comments

### ***Feedback***

- I've done some of the training modules and can confirm they are fantastic step by step guidance for beginners
- Thanks team, this was fun! I can't wait to develop my own smart choice lists.
- The help desk is great if you have a specific question. Everyone is very helpful
- Fabulous session. thanks SG team !